

# APPLICATION FOR RENTAL HALLS

Pursuant to Ordinance No. 43-2024

**ORIGINAL APPLICATION MUST BE FILED WITH THE CITY CLERK'S OFFICE.**

APPLICATION DATE: \_\_\_\_\_

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**TYPE OF APPLICATION:**

RENTAL HALL \_\_\_\_\_ sq. ft.  
(1500 sq. ft. or less)  
(larger than 1500 sq. ft. is a Conference Center and Council action not required)

APPLICANT NAME: \_\_\_\_\_

D/B/A: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

MAILING ADDRESS IF DIFFERENT: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

SQUARE FOOTAGE OF BUILDING: \_\_\_\_\_

LIQUOR LICENSE APPLIED FOR: YES \_\_\_\_\_ NO \_\_\_\_\_ (Required)

TYPES OF EVENTS TO BE HELD: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

HOURS OF OPERATION: \_\_\_\_\_

SALE OF TICKETS FOR ADMISSION? \*YES \_\_\_\_\_ NO \_\_\_\_\_  
(\*Requires a separate retail license)

**Uniformed, certified security guards, 1 per 50 people, at each adult event at all times.**

**Events for juveniles under 17 must obtain Juvenile Permit per event – uniformed, certified security guards, 1 per 25 people for Juvenile events.**

\_\_\_\_\_  
Signature of Applicant

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**CITY OF MONTGOMERY USE ONLY:**

**Code Compliance:**

**Closest Event Center** \_\_\_\_\_

**Zoning** \_\_\_\_\_