



LICENSE AND REVENUE DIVISION NOTICE

2025 BUSINESS LICENSE RENEWAL NOTICE

The City of Montgomery is endeavoring to implement technological changes to meet the needs of our valued business community; for example, the ability to procure a business license and renew a business license online. We are currently in the process of changing our business license software and systems to meet this need.

Unfortunately, for the 2025 City of Montgomery business license renewal year, you must call the City's License and Revenue Division to receive assistance in calculating the amount of your license and to update your business activity codes. Business license renewal application forms will be mailed; however, the usual "Code" and "Type of License" fields will not be pre-printed on the form.

Because we are expecting extensive wait times in assisting callers and in-person-office visits, we are asking for your patience and cooperation. Remember the following:

License & Revenue Office Hours: Monday-Friday | 7:30 AM - 4:30 PM

Office Hours (for public entry): Monday-Friday | 7:30 AM - 3:30 PM

Office Phone: 334-625-2036

Physical Address: 25 Washington Avenue, Montgomery, AL 36104

Mailing Address: P.O. Box 5070, Montgomery, AL 36103-5070

- City of Montgomery business licenses expire December 31st but **MUST** be renewed and renewal received by February 1st.
- Business License Applications will be processed in the order received.
- All City of Montgomery tax accounts **MUST** be current and paid in full to renew your business license.
- Businesses required to present updated regulatory license information should submit the information with the application and payment for faster processing.
- Please be aware that disruptive behavior will not be tolerated and will result in removal from the building.

Thank you for your patience during this 2025 transition. It will be our ardent effort to make the 2026 business license renewal season a positive one!

The Finance Department
c/o License and Revenue Division