

Sign Permit Application

Attach to the completed ARB Application for Proposed Work

Please provide the information listed below. In addition, please include photographs of the building, a site plan or building elevation showing the location of the proposed signage, and a scaled, color drawing or picture of the proposed signage.

Name of Sign Owner: _____

Address of Applicant: _____

Address of Sign Location: _____

Type of Business: _____

Contact Phone Number: _____

Name of Sign Contractor: _____

Address of Sign Contractor: _____ Phone: _____

Signage Dimensions and Lighting

Height (from ground level to top of sign) ___ feet ___ inches

Height (from ground level to bottom of sign) ___ feet ___ inches

Width of sign ___ feet ___ inches Single face Double face

Monument Freestanding Projecting

Walls Sandwich Board Banner Other

Total square footage of Signage ___ square feet

Describe the type of lighting to be used: _____

How will the sign be mounted: _____

Sign materials (sample materials may be requested by the review board): _____

Linear foot frontage of principal building: ___ feet ___ inches

Square footage of Existing Signage: ___ feet ___ inches N/A

Note: Signs should not exceed 20 square feet of surface area. Signs should be illuminated from top or ground lighting. Internal illumination, moving or flashing lights are not appropriate.