

# **A G E N D A**

## **Architectural Review Board**

**September 27, 2022 – 5:30 p.m.**

**Council Auditorium, City Hall**

**103 North Perry Street**

### **ARCHITECTURAL REVIEW BOARD MEMBERS**

Ms. Elizabeth Brown, Chairman

Ms. Katie Williams, Vice-Chairman

Ms. Khalia Bell

Mr. Cedric Campbell

Mr. John Foshee

Mr. Jon Hayden

Mr. Jake Johnson

Ms. Hillary Morgan

Mr. Barry G. Robinson

LAND USE DIVISION

Thomas M. Tyson, Jr.

Executive Secretary

**I. Approval of the Actions from the August 23, 2022, meeting**

**II. Administrative Actions**

**III. Full Review Items**

<b><u>Item</u></b>	<b><u>Petitioner</u></b>	<b><u>Historic District</u></b>	<b><u>Location</u></b>
1.	Allison Kingry	Cloverdale	1007 Woodward Avenue
2.	Royce Richardson	Lower Commerce	108 Bibb Street
3.	Suzie Rhodes	Cloverdale	1031 Woodward Avenue
4.	Chandra Arthur	Garden District	1339 S. Perry Steet
5.	Lana Cavassa	Cottage Hill	422 Herron Street

**IV. Other Business**

a. Brandon Lester

**The next meeting of the Architectural Review Board will be on  
Tuesday, October 25, 2022, at 5:30 p.m.**

## II. Administrative Actions

Date	Address	District	Request/Violation	Action
8/16/2022	29 Linden	Garden	Partial rear yard fence	Admin approval
8/22/2022	79 Commerce	Lower Commerce	Change in sign/business name--fewer letters, same style	Admin approval
8/22/2022	3205 Lexington	Cloverdale Idlewild	3 tree removals, dead	Admin approval
9/1/2022	1003 S Perry St	Garden	Tree removal city ROW @ request of property owner	Admin approval
9/12/2022	1879 Ridge	Cloverdale	Rear yard fence replacement, same location	Admin approval
9/2/2022	3258 Lexington	Cloverdale Idlewild	shutters removed	Compliant
9/2/2022	1375 Woodward	Cloverdale	Paint has been stripped and door will be stained natural color	Compliant
9/14/2022	694 Cloverdale Road	Cloverdale	Historic door removed and replaced with inappropriate plastic door	Violation, owner called after stop work posted. Door to remain while working toward replacement in kind or ARB submission.

**III. Full Review of Items**

**1. PRESENTED BY:** Allison Kingry

**SUBJECT:** Request for approval after the fact of a parking plan with additional landscape plan for the property located at 1007 Woodward Avenue (Cloverdale). VIOLATION

**REMARKS:** At the June 28, 2022, ARB meeting the Board approved an installed driveway and delayed a decision on the parking pad, subject to the submission of a revised landscaping plan. The submitted plan illustrates three (3) new planting areas: one (1) near the left corner of the house, one (1) at the parking pad, and one (1) to the right of the driveway entrance. The proposed plant mix includes Needlepoint holly, Japanese cleyera, purple diamond loropetalum, and sunshine Ligustrum in 3-7 gallon size containers as noted on site plan. Additional planting can be done if required.

This item was tabled at the August 23, 2022, meeting to have more Board members present.

**STANDARD OF REVIEW:** Section 15-127 of the City Code states that “the board shall approve an application and issue a certificate of appropriateness if it finds that the proposed change, erection or demolition conforms to the general design standards established by the board, is compatible with the character of the historic property or historic district and does not materially impair the architectural or historic value of the historic property or historic district.”

**DEPARTMENT COMMENTS**

**Zoning: R-75-d**

- As with any request for approval after the fact, the question the Board needs to ask itself is would we have approved this request had it been made prior to work being done.
- UF: The size and number of shrubs should screen the parking.
- The ROW in the front yard is approximately 20’, new plant material in the ROW requires approval from the Urban Forester. UF is okay with the plant material if it’s approved by the ARB.

**COMMENTS** \_\_\_\_\_

**ACTION** \_\_\_\_\_



1007 Woodward Avenue, September 2022 ARB agenda

1A



16



12



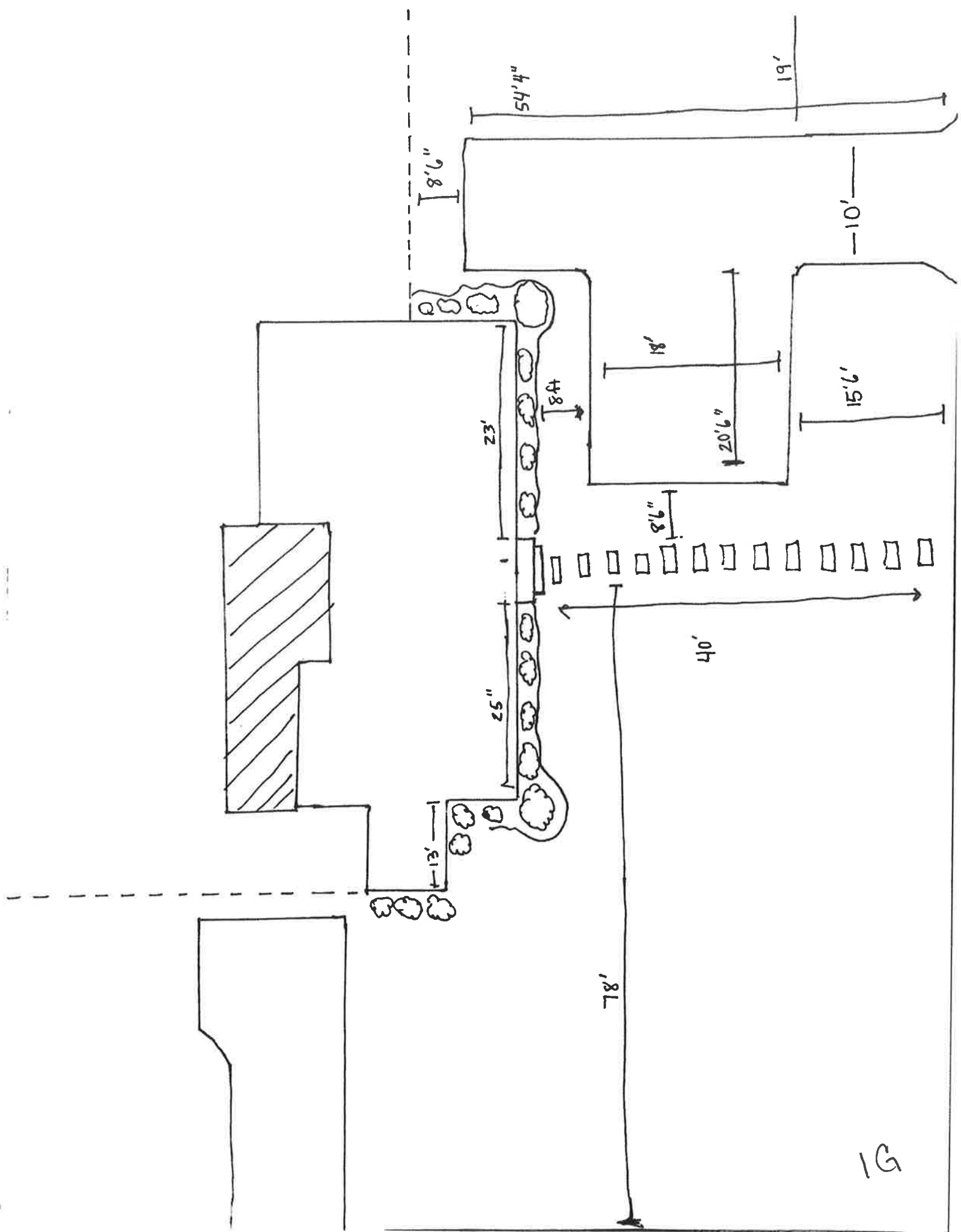
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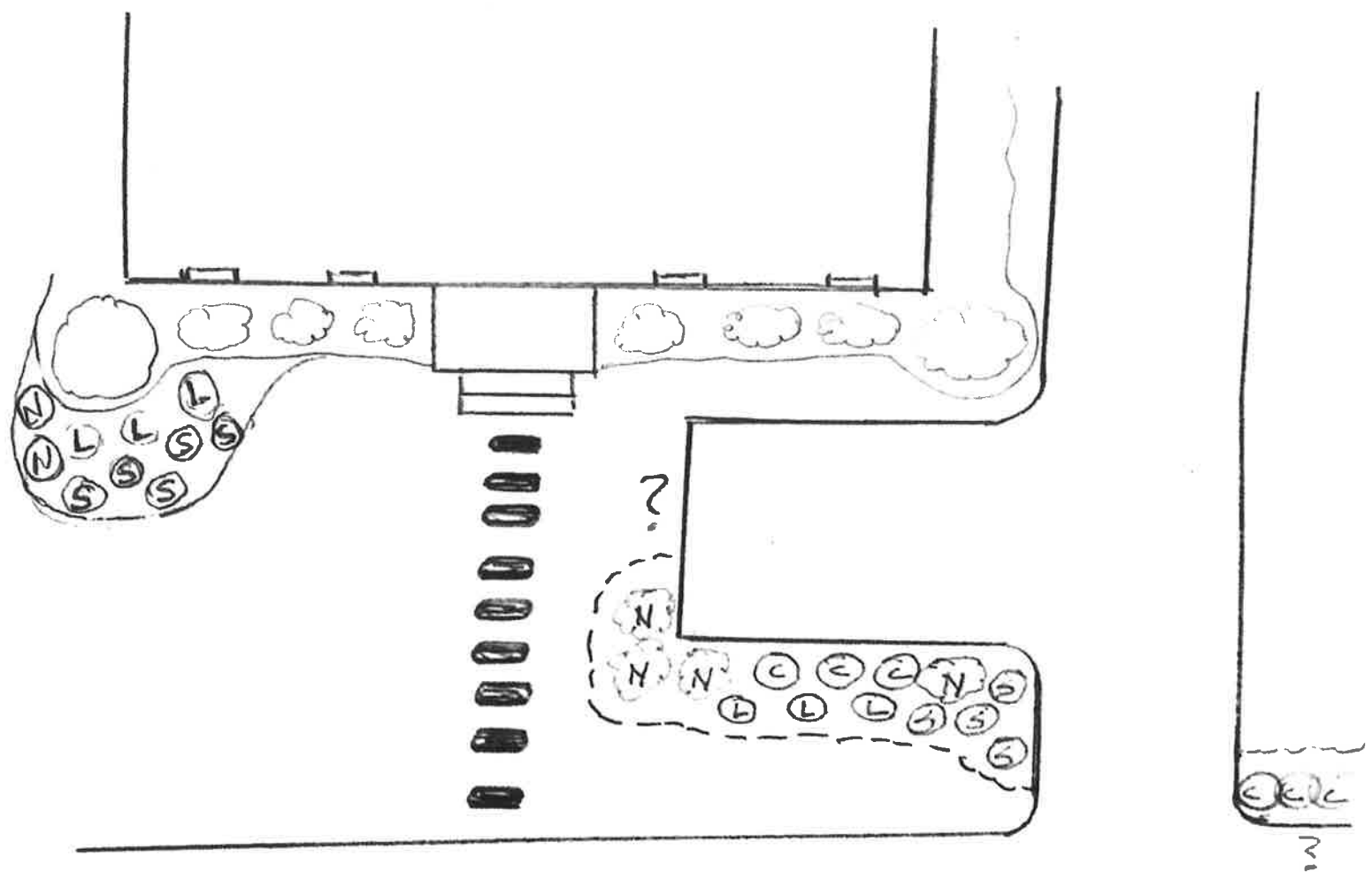
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1G

Mark Kingry  
 1007 Woodward Ave.

272-4300



- |                                | <u>Size</u> |
|--------------------------------|-------------|
| N - Needlepoint Holly          | 7 gal.      |
| C - Jap. Cleyera               | 5 gal.      |
| L - Purple Diamond Loropetalum | 5 gal.      |
| S - Sunshine Ligustrum         | 3 gal.      |
| Pine Straw Mulch               |             |

Note  
 Planting can be continued across end of parking pad if needed.

**2. PRESENTED BY:** Royce Richardson

**SUBJECT:** Request for approval of new business ID sign for the property located at 108 Bibb Street (Lower Commerce).

**REMARKS:** The petitioner is requesting permission to install a sign for a new business as illustrated. The sign face is approximately 4'x7' (28 SF). The sign case is solid aluminum with the only illumination provided where the white outline is shown. This will be LED strip lighting to mimic neon.

**STANDARD OF REVIEW:** Section 15-127 of the City Code states that “the board shall approve an application and issue a certificate of appropriateness if it finds that the proposed change, erection or demolition conforms to the general design standards established by the board, is compatible with the character of the historic property or historic district and does not materially impair the architectural or historic value of the historic property or historic district.”

**DEPARTMENT COMMENTS**

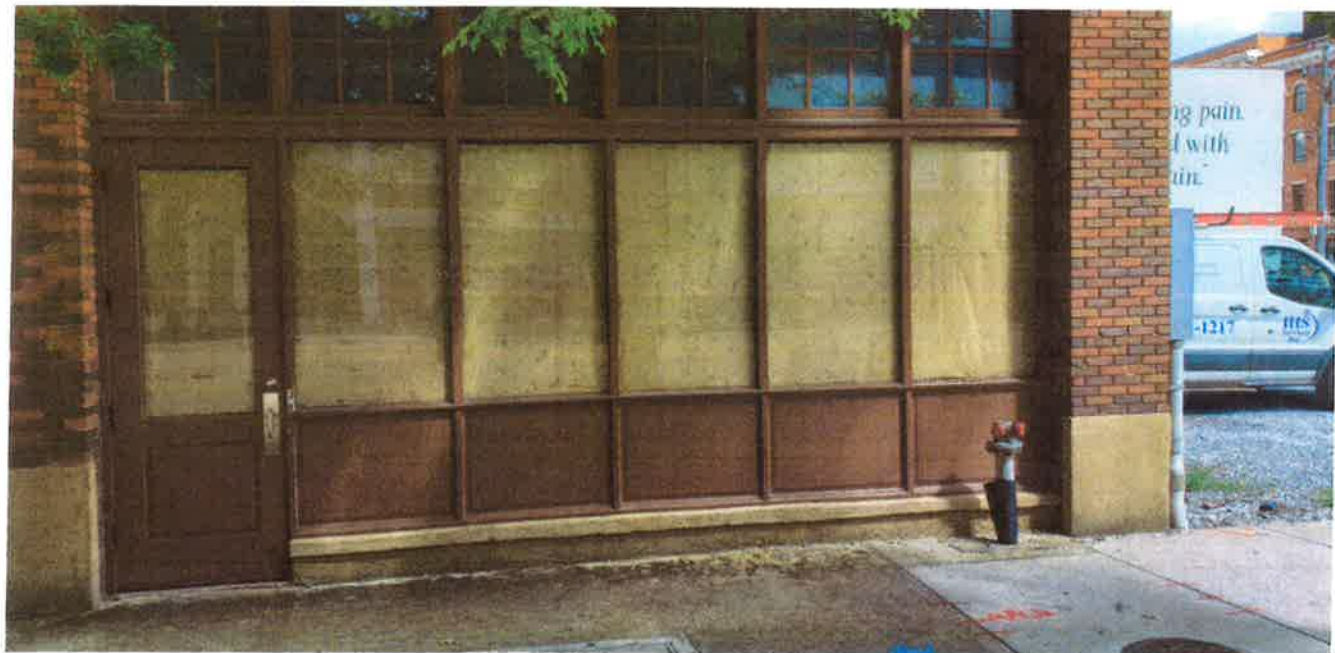
**Zoning: T5**

- Guidelines recommend 20 SF of sign face. The Board has approved larger signs if they felt the scale was appropriate to the building.
- The sign projection remains on the property and does not extend over the ROW.
- As neon is becoming increasingly difficult to have serviced, no objection to the LED strip. Recommend the Board evaluate the application of those lights once signage is installed.

**COMMENTS** \_\_\_\_\_

**ACTION** \_\_\_\_\_





2B



20



PMS 187 C RED  
 PMS 654 C BLUE  
 PMS 4002C

PROPOSED  
 NON ILLUMINATED ALUMINUM  
 MANUFACTURED BLADE SIGN  
 W/ DIGITAL PRINT GRAPHICS  
 LED ILLUMINATED OUTLINE  
 (FAUX NEON) WITH TUBE SUPPORTS

PROPOSED ELEVATION SIZE & PLACEMENT ILLUSTRATION IS APPROXIMATED  
 Exact Font, Colors, Size & Exact Placement To be Verified.  
 Shown For illustration / Concept Place Holder Only  
 All Signage to Comply w/ Local Codes and Ordinance. ( To Be Verified Prior to Mfg.)

2D



**Note:** The colors reflected on your computer screen or printed media are approximations of the actual colors that appear on color charts and catalogs. When ordering a colored product, please make your selections based on how color appears in the appropriate color chart.  
**Prior to Manufacturing and Installation:** Actual Sign Placement To Be Field Verified (Dimensions and Placement Shown is Approximate and for illustration only). Location To Be Approved by Customer.  
 (Survey / equipment i.e bucket truck maybe required at additional cost) Actual Artwork/Colors/Font to be Supplied or Approved By Customer. (Artwork/ Color/ Font Shown is for illustration/Pricing only).  
**Be Advised!** Production of Product Will Not Begin Until This Drawing or Subsequent Drawing is Approved by Customer or Authorized Representative's Signature and Dated. Artwork, Colors & Dimensions Listed on Final Approved Drawing Will Be Used To Produce Product.  
 Artwork, Colors & Dimensions Listed on Final Approved Drawing Will Be Used To Produce Product. These Drawings Reflect Exactly What Complete Signs L.L.C Plans To Fabricate For This Project. Please Carefully Review ALL Pages and Content as These drawings supercede all prior written or verbal communications. If these drawings accurately represent the project, and you would like us to proceed with the job as illustrated, please sign and date below, if there are changes please note them, and return unsigned. You will receive a new set of drawings for your review and approval.

*Color renderings are for presentation only and should not be considered as manufacturing drawings. Actual Finished Product May Vary Due To Manufacturing Equipment or Material Constraints.*

  
 Complete Signs  
 P. O. Box 8861 Dothan, AL 36304 P 888.823.9005  
 F 334.556.0218 signs@completesigns.net www.completesigns.net

Jerrys Joint (file Hank Place )  
 Montgomery, Al  
 Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Customer: Jerry's Joint  
 Created: 4.28.22  
 Revised: 7-13-22, 7-15-22, 7-26-22  
 Dwg: Pres 201  
 Scale: Proportional  
 illustrated by: Smith

This is an original unpublished drawing created by Complete Signs. It is submitted for your personal use, in connection with a project being planned for you. It is not to be shown to anyone outside your organization, nor is it to be used, reproduced, copied or exhibited in any fashion without written consent of Complete Signs. This proposal remains the exclusive property of Complete Signs until approved and accepted thru purchase by the client named.

PROPOSED ELEVATION SIZE & PLACEMENT ILLUSTRATION IS APPROXIMATED  
 Exact Font, Colors, Size & Exact Placement To be Verified.  
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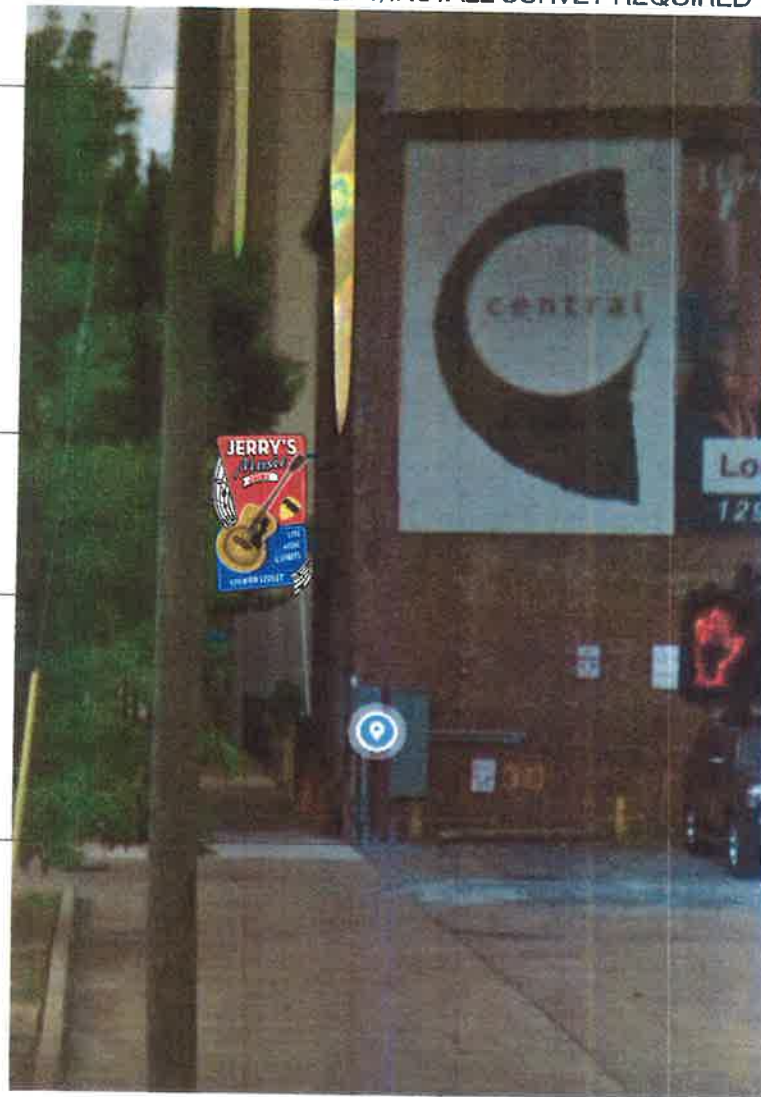
26

OPTION C- MIDDLE LEFT/INSTALL SURVEY REQUIRED


TREES /LAMP REMOVED FOR PRESENTATION & CLARITY ONLY



1/8" = 1'-0"



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 <p><b>Complete Signs</b></p> <p>P. O. Box 8861 Dothan, AL 36304 P 888.823.9005              F 334.556.0218 signs@completesigns.net www.completesigns.net</p>	<p>Jerrys Joint (file Hank Place )              108 Bibb St              Montgomery, Al</p> <p>Approval: _____ Date: _____</p>	<p>Customer: Customer              Created: 4.28.22              Revised: 5-17-22 8-1-22              8-4-22</p> <p>Dwg: Pres 204              Scale: Proportional              illustrated by: Smith</p> <p>This is an original unpublished drawing created by Complete Signs. It is submitted for your personal use, in connection with a project being planned for you. It is not to be shown to anyone outside your organization, nor is it to be used, reproduced, copied or exhibited in any fashion without written consent of Complete Signs. This proposal remains the exclusive property of Complete Signs until approved and accepted thru purchase by the client named.</p>
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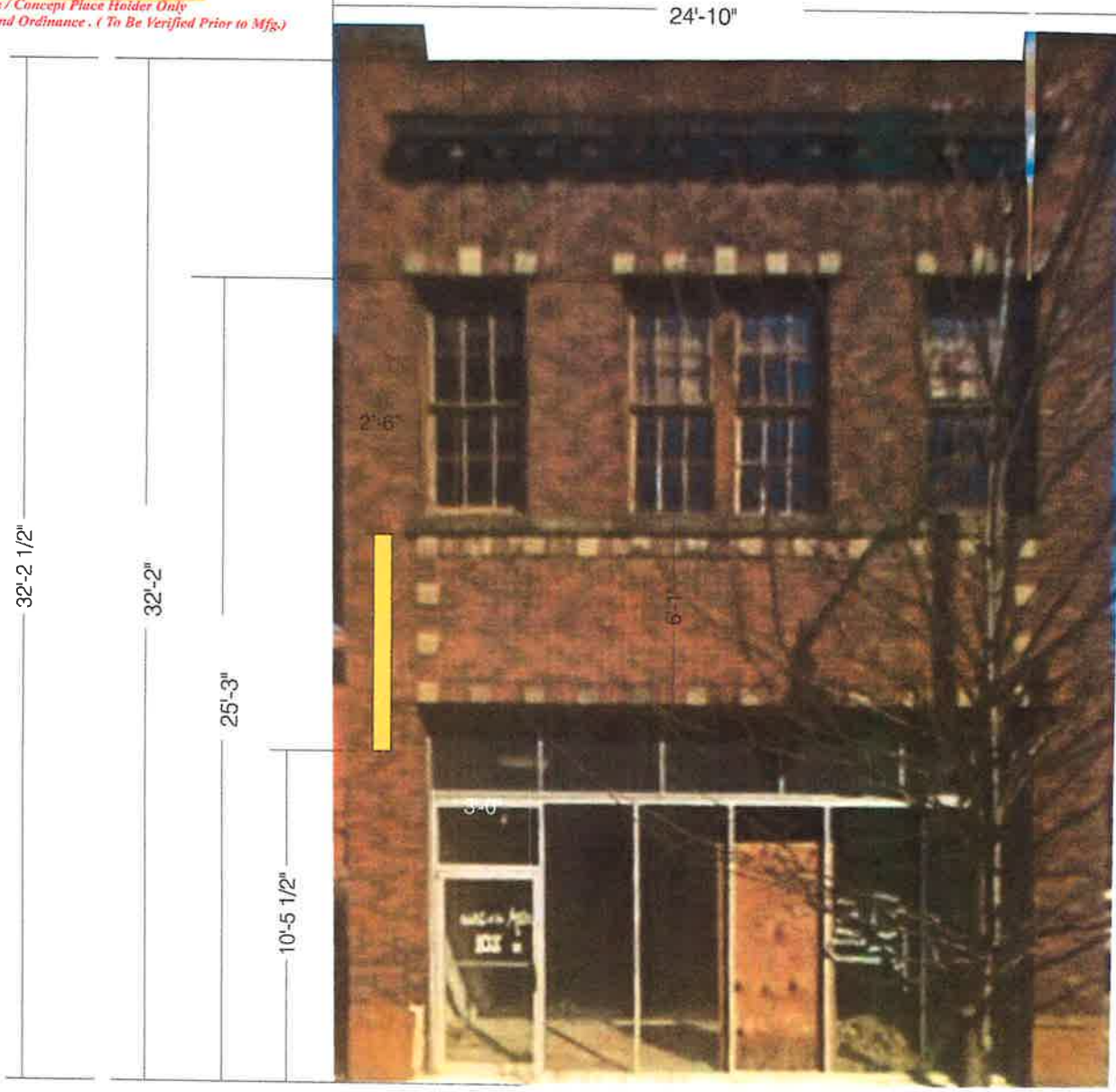
PROPOSED ELEVATION SIZE & PLACEMENT ILLUSTRATION IS APPROXIMATED

Exact Font, Colors, Size & Exact Placement To be Verified.

Shown For Illustration / Concept Place Holder Only

All Signage to Comply w/ Local Codes and Ordinance. ( To Be Verified Prior to Mfg.)

2F



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F 334.556.0218 signs@completesigns.net www.completesigns.net

### Hank Place Montgomery, Al

Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Customer: Customer  
Created: 4.28.22  
Revised: 5-17-22  
8-4-22  
Dwg: Pres 205

Scale: Proportional  
illustrated by: Smith

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**3. PRESENTED BY:** Suzie Rhodes

**SUBJECT:** Request for approval of new rear yard deck for the property located at 1031 Woodward Avenue (Cloverdale)

**REMARKS:** The petitioner is requesting permission to install a new 10'x16' deck at the rear of the house. The deck will be constructed over the existing brick knee wall and steps. The railing will be comprised of a series of 3' "X" pattern between posts. There will be some sort of underskirting (not defined) to obscure the steps and wall. This is a corner lot, but the deck will be screened from the street by an existing fence.

**STANDARD OF REVIEW:** Section 15-127 of the City Code states that "the board shall approve an application and issue a certificate of appropriateness if it finds that the proposed change, erection or demolition conforms to the general design standards established by the board, is compatible with the character of the historic property or historic district and does not materially impair the architectural or historic value of the historic property or historic district."

**DEPARTMENT COMMENTS**

**Zoning:** R-65-s

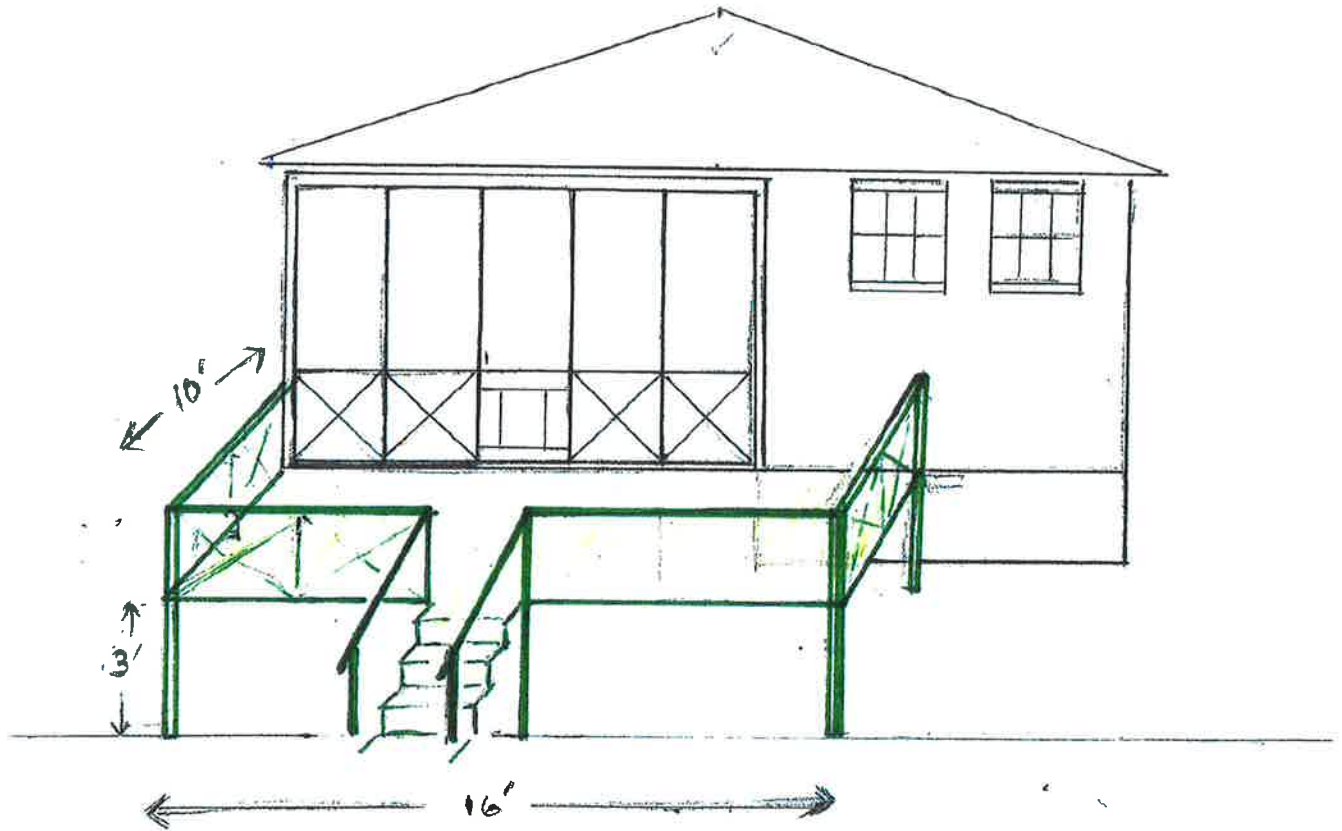
- As decks attach to and do not remove any historic materials from historic structures and are located at the rear, no objection.

**COMMENTS** \_\_\_\_\_

**ACTION** \_\_\_\_\_







PROPOSED ADDITION OF DECK (IN GREEN)  
ON BACK OF HOME AT 1031 WOODWARD AVE.

**4. PRESENTED BY:** Chandra Arthur

**SUBJECT:** Request for approval of a side property line fence for the property located at 1339 South Perry Street (Garden District).

**REMARKS:** The petitioner is requesting permission to install approximately 55' feet of 12' wood privacy fence on the south property line shared with 1349 South Perry Street. The petitioner is exploring with the contractor whether this will be two 6' fences with boards to hide the seams and create a paneled look, or if the existing fence will be replaced with 12' boards. Those options will be presented at the meeting.

**STANDARD OF REVIEW:** Section 15-127 of the City Code states that "the board shall approve an application and issue a certificate of appropriateness if it finds that the proposed change, erection or demolition conforms to the general design standards established by the board, is compatible with the character of the historic property or historic district and does not materially impair the architectural or historic value of the historic property or historic district."

**DEPARTMENT COMMENTS**

**Zoning: R-60-m**

- The guidelines call for privacy fences not to exceed 6' in height. The Board has approved fences that have been up to 10' tall when the situation warranted. The "situation" has generally been caused by a change in grade between two properties where a 6' fence would be ineffective.
- The fence is only proposed along a portion of one property line, and will not enclose the entire rear yard.
- A variance from the Board of Adjustment will also be required.

**COMMENTS** \_\_\_\_\_

**ACTION** \_\_\_\_\_

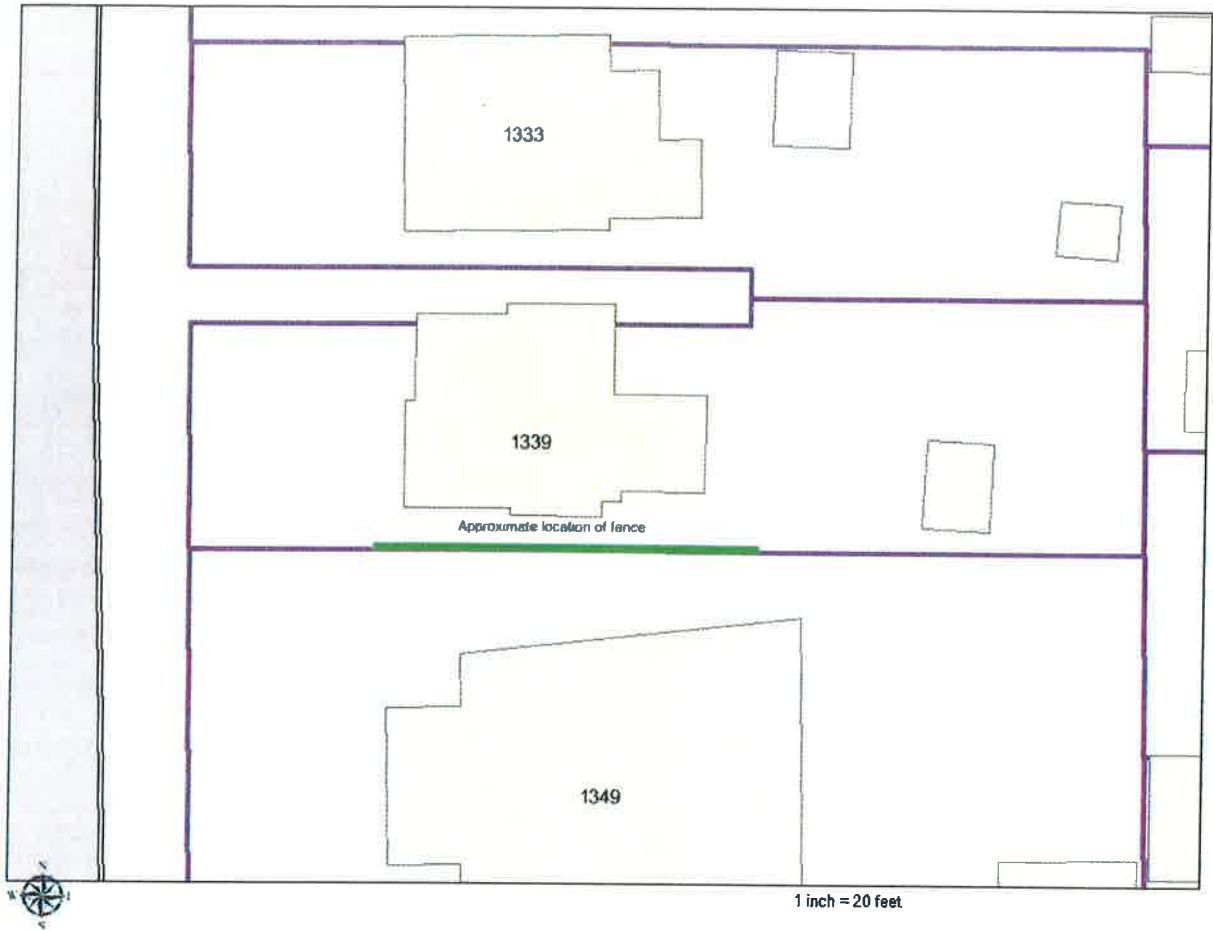












**5. PRESENTED BY:** Lana Cavassa

**SUBJECT:** Request for approval after the fact of the removal of a rear gable roof to construct a rooftop deck for the property located at 422 Herron Street (Cottage Hill). VIOLATION

**REMARKS:** The petitioner is requesting approval after the fact for the removal of a gable roof on a rear addition to replace it with a roof top deck. The juxtaposition of the gable roof to the original structure created a drainage issue at the rear wall of the original structure. The 25 ¾" parapet wall is in place and is to be sided with Hardie plank 8.25" lap siding, and topped with a 12" rail with square 1.5" balusters and a top and bottom rail. Decking to be 5/4" pressure treated deck boards. The one window opening on the rear elevation (north facing) will be converted to a door in the style illustrated. The door will fit the existing opening width. All other work to be repair/replace in kind.

At the August meeting, the request was tabled subject to additional information being provided: drawings (sketches or CAD) that clearly illustrate what is being proposed in relation to the structure showing the rail height in relation to the structure, and taking into consideration the recommendations by the Board that a plain metal handrail be considered in place of the parapet wall/rail combination proposed, as well as ensuring the alterations will meet building code. Alterations were also discussed for the rear porch rail that were not part of the original submission. The Board requested that renderings should illustrate all exterior alterations that are proposed for the building. The Board suggested this could also be an overlay on a photo if it accurately depicts the proposed changes, but that they needed something that allowed them to assess the rail height and visibility of the alteration.

The petitioner has submitted a metal rail, 36" in height with a white finish (the white image wouldn't copy, a matching black image was substituted for illustration only); and a roof plan view showing the location of the rail placement has been provided. No drawings or sketches were submitted, and no further description of the project (e.g. removing parapet and replacing with metal rail), or modifications to the rear porch were submitted. These items were outlined in the letter sent following the August 23<sup>rd</sup> ARB meeting.

**STANDARD OF REVIEW:** Section 15-127 of the City Code states that "the board shall approve an application and issue a certificate of appropriateness if it finds that the proposed change, erection or demolition conforms to the general design standards established by the board, is compatible with the character of the historic property or historic district and does not materially impair the architectural or historic value of the historic property or historic district."

**DEPARTMENT COMMENTS**

**Zoning: T4-R**

- As with any request for approval after the fact, the question the Board needs to ask itself is would we have approved this request had it been made prior to work being done.
- The Board needs to determine if the gable was a character defining feature of the structure. If it is, is this the solution you would have approved to address the water issue?
- The Board needs to determine if the applicant has complied with the request for additional information. It is staff opinion that in spite of multiple Board members stating the need for a sketch or drawing to the petitioner, the submitted material does not fully satisfy those requests.
- The proposed alterations mentioned at the August meeting should not be considered because nothing was submitted in relation to those changes.

**COMMENTS** \_\_\_\_\_

**ACTION** \_\_\_\_\_





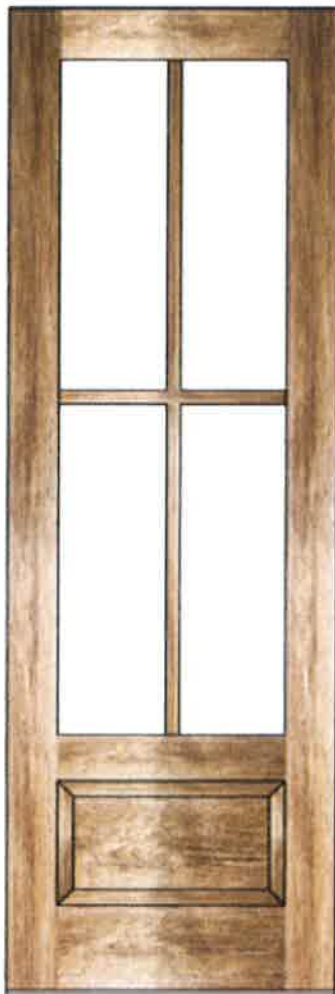




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Request Pricing



422 Her



5D

# 422 Herron House

## OVERVIEW

Deckorators pre-assembled railing system has made outdoor living railing installation easier than ever. This railing system has been made with durable aluminum that has been powder-coated to provide five times the outdoor exposure protection and twice the humidity protection. This contemporary aluminum kit contains 1 pre-assembled panel, 4 brackets with hardware and 1 rail support. This pre-assembled railing system is backed by a limited lifetime warranty.

- Includes 1 pre-assembled panel, 4 brackets with hardware, and 1 rail support
- Use with Deckorators 39-in aluminum post kits (model #354281) and 2.5-in x 2.5-in aluminum post caps
- Actual measurements are 68.5-in L and 33-in H
- Easy to install with included hardware
- This 6-ft long pre-assembled rail has a 36-in rail height
- Textured white powder-coated aluminum rail is durable and keeps its color
- Backed by a lifetime manufacturing defects and powder coating limited warranty
- Lifestyle image accessories not included

## Building Supplies / Decking / Deck Railing Systems

Deckorators Pre-assembled 6-ft x 2.25-in x 36-in Textured White Aluminum Deck Rail Kit Square Balusters Included (Assembled)

Item #1223169 Model #346951

[Shop Deckorators](#) ★ ★ ★ ★ ☆ 67



★ black for illustration  
white would not copy

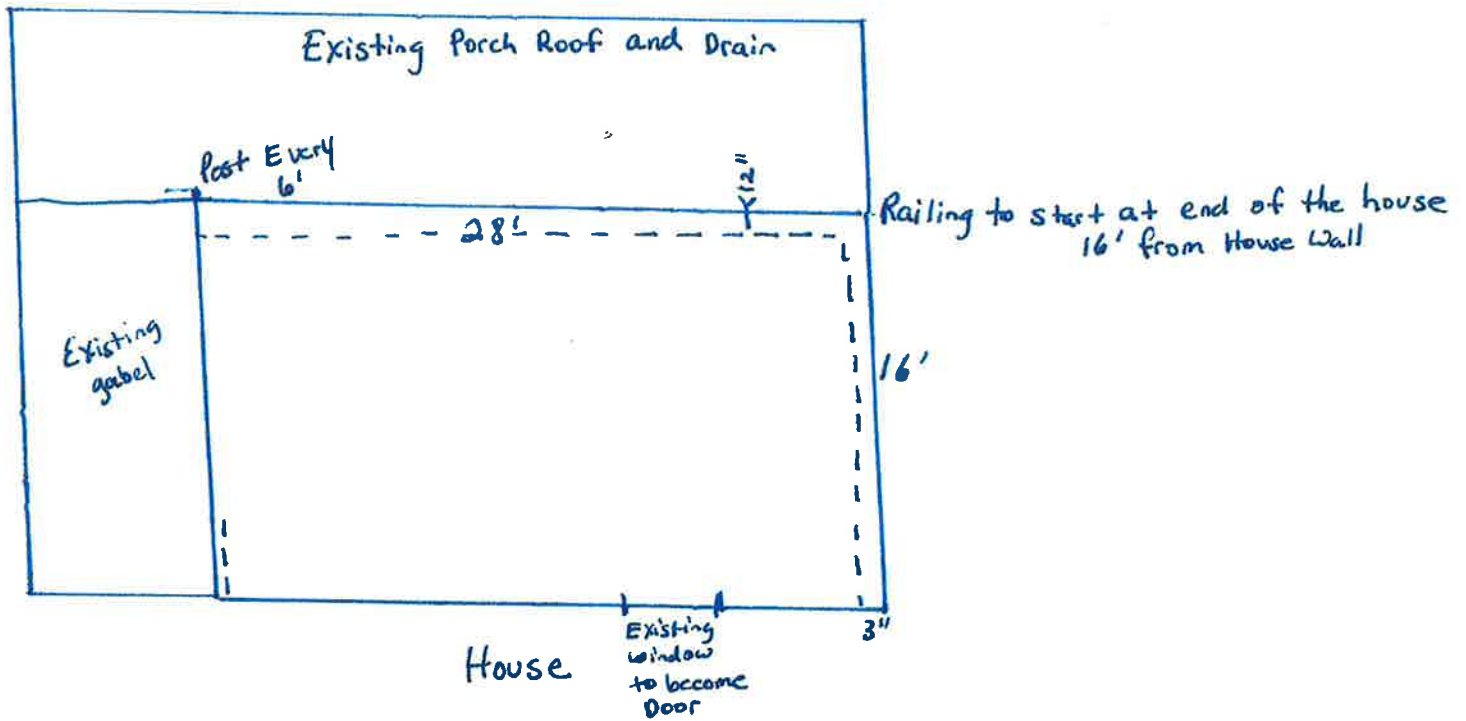
Deckorators 3-in x 3-in x 3-1/4-ft Textured White Aluminum Deck Post

## SPECIFICATIONS

Maximum Opening (Inches)	68.5	Actual Height (Inches)	33
Package Quantity	1	Actual Width (Inches)	2.25
Dimensions (L x W x H)	6-ft x 2.25-in x 36-in	Assembly	Assembled
Actual Length (Feet)	5.27	CA Residents: Prop 65 Warning(s)	Prop 65 WARNING(S)
Green or Kiln-Dried	N/A	Common Height (Inches)	36

5E

422 Herron Street.



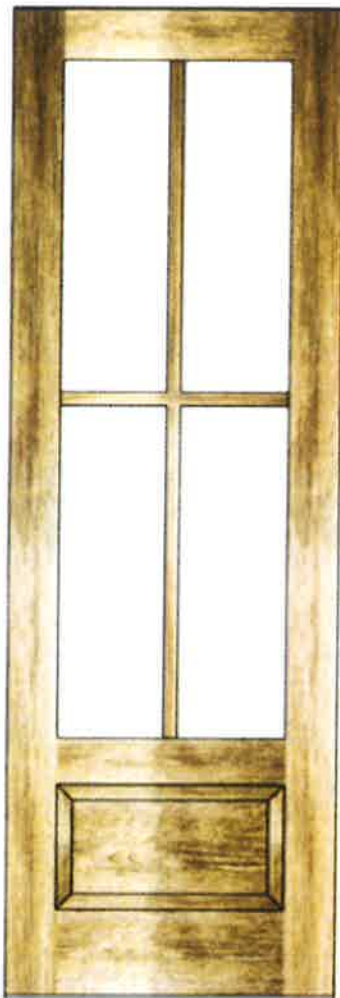
--- Denotes placement of Railing  
Railing 36"

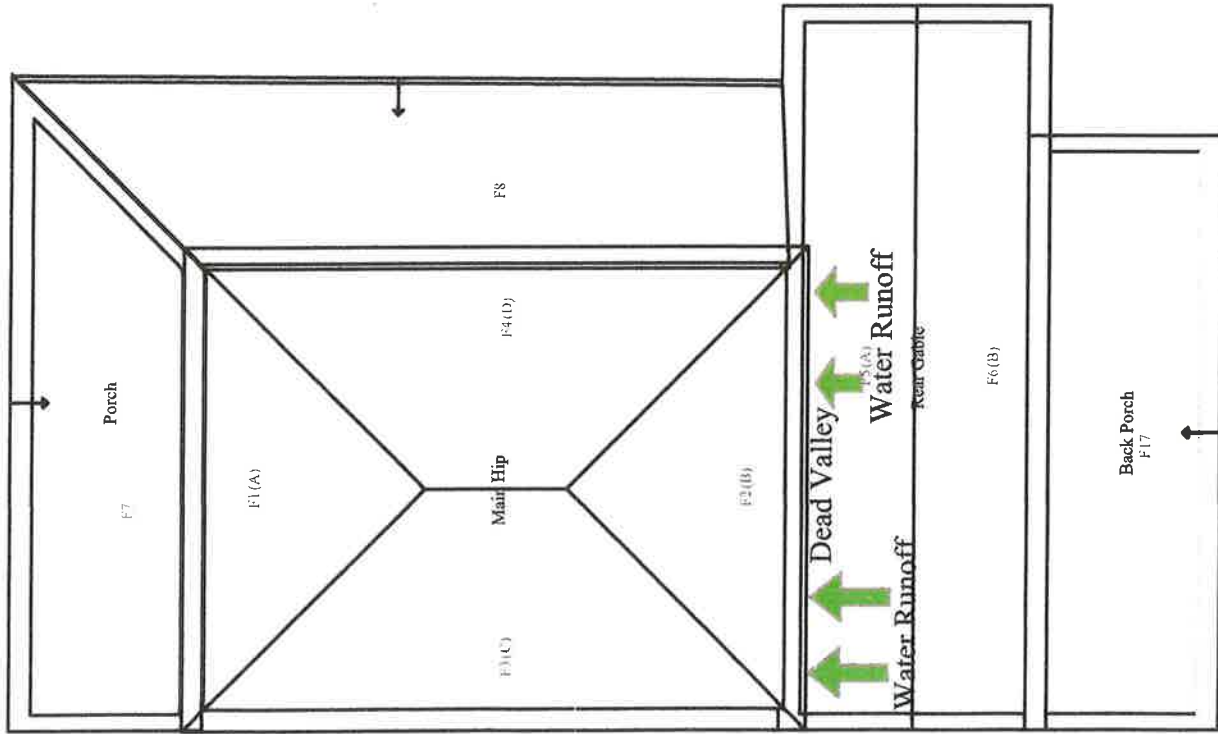
$$\frac{1}{8}'' = 1'-0''$$

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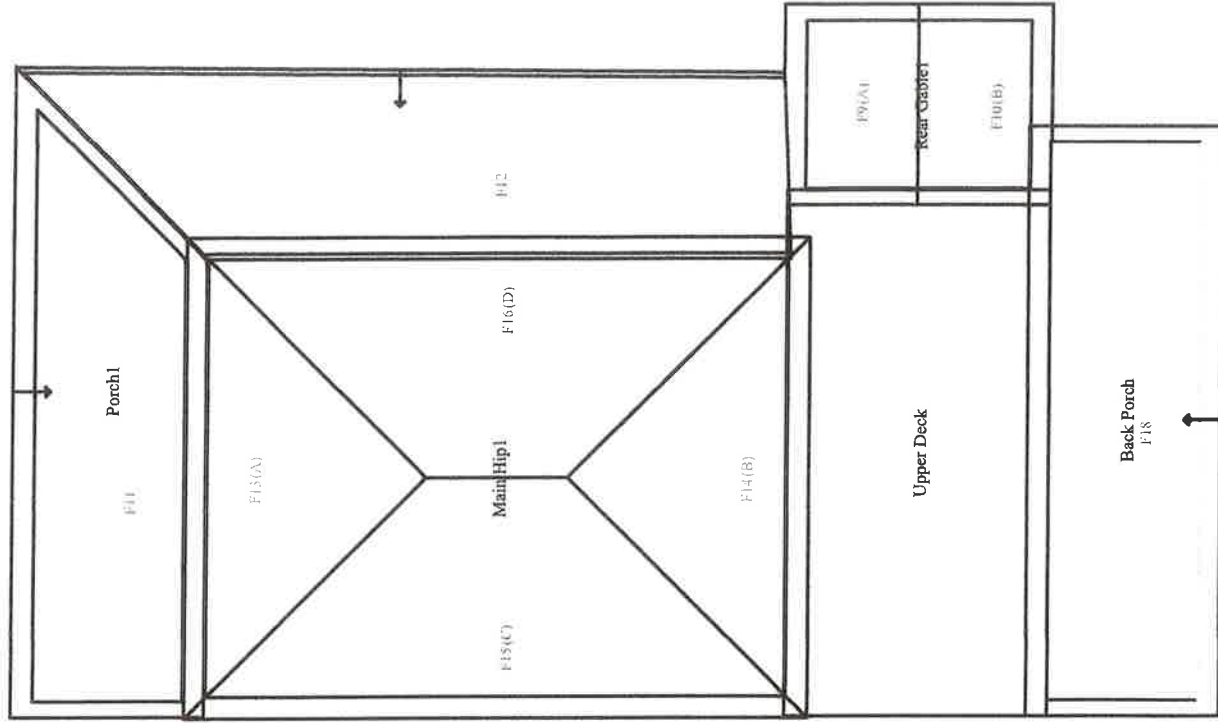


Request Pricing





Original



Proposed

5H