

HISTORIC PRESERVATION COMMISSION

May 12, 2020, 5:30p.m.

**Council Auditorium
City Hall
103 North Perry Street**

HISTORIC PRESERVATION COMMISSION MEMBERS

Dr. Richard Bailey, Chair

Ms. Carole King, Vice-Chair

Mr. James Long

Dr. Dallas Hanbury

Mr. Brian Mann

Mr. Douglas McCants

Mrs. Cindy Keeping

**LAND USE DIVISION
Thomas M. Tyson,
Executive Secretary**

***The next scheduled meeting of the Historic Preservation Commission is
June 9, 2020***

I. Approval of Actions from the November 12, 2019 Meeting

II. Committee Reports:

a. Revamping the Historic Sign Program

Working Committee: Carole King, Dallas Hanbury

- Revised artwork
- Guidelines & Procedures
- Questions to answer:
 - Will we accept submissions from undesignated properties?
 - Approve art work?

b. Education/Outreach

- Workshops

III. Other Business

a. Update on First Presbyterian (if one provided by Landmarks Foundation or Montgomery County Historical Society)

b. Election of chair and vice-chair

III. Revamping the Historic Sign Program

Working Committee: Carole King, Dallas Hanbury

- Revised artwork (attached)
- Guidelines

Historic Property's Signage Guidelines (edited per 3/12/19 meeting discussion)

The purpose of the historic sign program is to promote existing designated resources and to create awareness for potential properties for historic designation process and protection.

Signage may be considered for a historic property, individual or located in historic districts, which still retains enough original design elements. The following properties may be eligible for signage:

- Any individual property locally designated*
- Any contributing property located in locally designated historic district.
- Any individual property listed in the National Register of Historic Places; and
- Any contributing structure located within a National Register Historic District.
- Any individual property listed on the Alabama Register; and
- Any contributing structure in a district listed on the Alabama Register.

*Locally designated properties are those that have been found by the HPC to meet the stated criteria for designation in Chapter 15 of the City code, and recommended to City Council for designation by City ordinance.

A Historic Signage Application can be downloaded from the City of Montgomery's website www.montgomeryal.gov and submitted by the posted deadlines for consideration by the Historic Preservation Commission.

Please provide as much possible information as known below:

- Date of Construction
- Location, Historic District
- Residence of notable person
- Notable event

The following sources are excellent resources for information on your historic property

- Abstracts
- City Directories
- Sanborn Maps
- Historic photographs
- Family histories
- Newspaper clippings
- Development brochure

Montgomery's Guidelines for Awarding Historic Building Markers

GENERAL APPEARANCE:

All facades of a building visible from the street are subject to review. The building should represent the architectural style in which it was constructed.

- Original materials must be maintained or duplicated where necessary.
- Exterior finish materials should be appropriate to the building's style and period.
- All exterior finishes should be kept in good condition.
- Mechanical equipment should be unobtrusively located.
- Landscaping including trees, shrubs, driveways and sidewalks should be kept in good condition. Expanded front parking areas should not detract from the residential feel of a residential property

ROOF:

The original form and pitch of the main building should be maintained. Roofing materials should be consistent.

Acceptable

- slate
- tile
- wood shingles
- asbestos shingles
- asphalt or fiberglass shingles
- standing seam metal or 5 v crimp
- pressed metal shingles

Unacceptable

- corrugated fiberglass
- asphalt roll roofing
- corrugated metal
- skylights visible from the ROW/high profile?

PORCH:

The porch is an important aspect of Montgomery's vernacular architectural tradition and must retain its original configuration, height and details. A screened or infilled porch may be acceptable providing the original details of the porch can be read and the new materials are appropriate.

COLUMNS:

Columns detail, material and proportions should be appropriate to the building's style. Where known, they should match the original.

BALUSTRADE:

A balustrade consists of a top rail, bottom rail and intermediate members. A balustrade should be consistent with the architectural style of the building and appropriately scaled for a porch, not a deck. Porch rails should look like porch rails and not deck rails.

ENTRANCE STEPS/HANDICAPPED ACCESS RAMPS:

Steps should be appropriately scaled to the building. Ramps should be unobtrusive.

Acceptable

- wood steps with closed risers & sides
- brick steps
- stuccoed masonry steps
- stone steps

Unacceptable

- pre-fabricated concrete steps
- wood steps with open sides and risers (e.g. deck steps)
- stacked concrete block steps

STAIR RAILS:

The design of the stair rails should be consistent with the design of the balustrade and the style of the building. (Painted pipe rails, simple in design and appropriately scaled are acceptable).

DOORS:

The entranceway shall be consistent with the architectural style of the building. Screen doors on the front should be of wood and should not detract from the building's appearance. All other exterior doors should be consistent with the style of the building. Security doors, while not ideal, are a reversible condition.

WINDOWS:

Windows must reflect the architectural style of the building. The original window openings, sash and muntin patterns shall be retained. Replacement windows must meet ARB standards (no vinyl, no grid between the glass)

STORM WINDOWS:

Interior storm windows are recommended. When used, storm windows should be single pane or match the sash pattern of historic windows. When used, storm window frames must have an anodized finish to match the sash color. Mill (silver) finish storm window frames are unacceptable.

SCREENS:

Screen frames may be of wood or anodized metal to match the window sash color. Mill (silver) finish screen frames are unacceptable.

SHUTTERS AND AWNINGS:

Shutters must be of wood. Shutters may be operable or fixed but must fit the window openings as if they are operable.

Acceptable

- shutters with fixed or operable louvers
- shutters with panels
- fabric awnings properly scaled

Unacceptable

- vinyl shutters
- metal shutters
- shutters on casement windows
- metal awnings
- Bermuda shutters
- decorative shutters unless historic precedent can be shown

BURGLAR BARS:

It is preferred that burglar bars not be used. When used, they should be simple in design.

FOUNDATION:

Foundation treatment should be consistent.

Acceptable

- framed lattice hung between piers and recessed from the face of the pier
- brick recessed behind piers with appropriate venting
- stuccoed concrete block recessed behind piers with appropriate venting
- open foundation

Unacceptable

- fiberglass sheets
- tar paper
- polyurethane sheeting
- plywood
- exposed concrete block
- Mobile home skirting

ADDITIONS:

Additions may mimic the historic structure or comply with the Secretary of the Interior's Standards for Rehabilitation. These standards require differentiation between the historic structure and the addition.

FENCES AND WALLS:

Front yard fences and walls on the property shall be designed and constructed of materials to reflect the style, period and character of the building they abut or enclose.

Application Procedure for Historic Building Markers

1. Historic Building Markers are awarded twice yearly, in June and December
2. Application deadlines are March 1 and September 1, respectively.
3. A non-refundable application fee must accompany the application. **The costs are TBD for the metal sign.**
4. Applications for Historic Building Markers may be obtained by calling the office at (334) 625-2722 or downloading from <https://www.montgomeryal.gov/city-government/departments/economic-and-community-development/land-use>
5. The application package contains program procedures, criteria, guidelines and an application form. **Please mail your application to Montgomery Historic Preservation Commission, PO Box 1111, Montgomery, AL 36101-1111. Do NOT send a check with the application.**
6. The Marker Committee will meet to consider applications. If a property does not meet certain guidelines, the Committee will suggest ways in which the property can be modified in order to qualify for marking. Often this involves issues of maintenance. Any exterior work required by the Marker Committee must be completed by the application deadline.
7. Before beginning exterior repairs, the proposed work must be approved by the Architectural Review Board. This is required by City Ordinance and independent of the marker process.

8. Following the application deadline, the Committee will meet to decide on its final recommendations to the Commission. The Commission may accept, reject or modify the Committee's recommendations.
9. Applicants will be notified of the Commission's decision. If your application is accepted, you will need to remit payment prior to the meeting where the sign will be presented. **Please mail your check to Montgomery Historic Preservation Commission, PO Box 1111, Montgomery, AL 36101-1111.** Checks must be made payable to the **City of Montgomery.**
10. Markers are presented at a semi-annual Historic Preservation Commission meeting.

Criteria for Awarding Building Markers

The Montgomery Historic Preservation Commission awards Historic Building Markers for the purpose of making the public aware that a building is an important element of the city's built environment. It may be of historic importance or be a local example of a particular architectural style. The marker program also awards good stewardship; a building must be well restored or maintained to qualify for marking.

The criteria for awarding Montgomery Historic Building Markers are as follows:

1. The building must be a contributing building located in a locally designated historic district or a National Register District, or be individually historically designated or listed on the National Register;
2. The building must be at least fifty (50) years old.
3. The building must be researched and the original owner and construction date must be documented by the applicant, to be verified the Montgomery Historic Preservation Commission staff;
4. The building's exterior must be restored or properly maintained in accordance with its historical style and character;
5. All changes and alterations to the building's exterior must be consistent with its historic architectural style and character;
6. In the event that a building has been moved from its site, it must retain a sense of its historic architectural style and integrity;
7. All restoration and rehabilitation work to the building must generally conform to the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings.

Please note:

To replace an existing marker: Generally the structure should exhibit superior maintenance and have had no alterations violating the program's criteria since the original marking. However, alterations replacing missing documented elements are strongly encouraged. Houses that were previously granted a Historic District marker will need to apply for re-evaluation by the Committee.

15 in



063 aluminum panel w/ printed/laminated vinyl

CABINET

OVERALL SIZE: _____

CABINET COLOR: _____

ILLUMINATION: LED FLUORESCENT

FACE MATERIAL:

FLAT FLEX PAN

PAN-EMBOSSED

CHANNEL LETTERS

FACE-LIT BACK-LIT NON-LIT

LED COLOR _____

FACES _____

TRIM CAP _____

RETURNS _____

RACEWAY _____

STOREFRONT SCALE:

CUSTOMER APPROVAL SIGNATURE



INDOOR - OUTDOOR - BILLBOARDS - SERVICE

334-262-6340

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