



## Capital City Christmas/Camellia Bowl Parade

**Friday, December 20, 2019 6:15 pm**

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### **2019 CAPITAL CITY CHRISTMAS PARADE ENTRY**

**Entry Fee: \$25 Registration deadline December 13, 2019**

**\*\*Registration is limited to 80 entries\*\***

**Organization:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Secondary Contact:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Categories:** Float \_\_\_\_\_ Band \_\_\_\_\_ Vehicle \_\_\_\_\_ Other \_\_\_\_\_

**EntryDescription:** \_\_\_\_\_

**Dimensions of float/flatbeds & vehicle pulling it: Height** \_\_\_\_\_ **Width:** \_\_\_\_\_ **Length:** \_\_\_\_\_

**# of Units:** \_\_\_\_\_ **#of People** \_\_\_\_\_

**Length of space needed for staging:** \_\_\_\_\_ **ft**

If you plan to have horses or any other live animals in your parade entry, please contact Jamie Gonzalez [jgonzalez@montgomeryal.gov](mailto:jgonzalez@montgomeryal.gov) or 334-625-2100.

I have read and agree to comply with the rules and guidelines of the 2019 Parade.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**No entry will be accepted without a signature.**

Please complete form and mail with check made payable to City of Montgomery

Special Events Department Attn.: Jamie Gonzalez

200 Coosa Street, Montgomery, AL 36104

E-mail entries to [jgonzalez@montgomeryal.gov](mailto:jgonzalez@montgomeryal.gov)

For more information, call 334-625-2100 or visit [www.funinmontgomery.com](http://www.funinmontgomery.com)

**OFFICE USE ONLY:** Date Received \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved \_\_\_\_\_

# 2019 Parade Rules and Guidelines

The rules and guidelines provided are intended to ensure a level quality and safety for the public. To achieve success, everyone must understand and follow these rules and guidelines.

**Safety:** SAFETY shall be the number ONE priority for all entries. All entries must be operated in a legal, safe and ethical manner and comply with law enforcement and The Special Events Department directions.

**Interpretation and Violation of Rules:** The Special Events Department reserves the final and absolute right to interpret these rules and settle and determine all matters, questions and differences in regard thereto or otherwise arising out of or connected with, or incident to, and to amend or add to these rules as its judgment may determine. Any Participant(s) who violates any of the rules will forfeit participation in the parade.

**Offensive Items:** The Special Events Department reserves the right to prohibit the display of any item that they reasonably deems objectionable from the standpoint of taste, quality or compatibility with the City of Montgomery. Some items that will be considered offensive include but are not limited to: weapons of any kind, lasers, high powered water guns, rubber band guns, toy guns, unsafe, obscene, pornographic, drug related items or any item that may be considered political in nature, lewd behavior and profane music.

**(Your signature stating that you have read and understand these rules and guidelines must be on your entry form prior to entry in the parade)**

- ❑ No “live” Santa, only an inflatable Santa is allowed, as the City ends the Parade with a Santa on a Fire Truck.
- ❑ Participants may have no more than **50** persons, with the exception of marching bands
- ❑ No vehicles used to **solicit** a business (i.e.: a passenger vehicle with a company magnet on the door or banner attached to the vehicle). All entries must be decorated. Participants may not distribute brochures, advertisements or paper plyers. Participants may not use amplified sound to promote their business.
- ❑ Floats must have some type of lighting
- ❑ No bull horns will be allowed
- ❑ No political signage is allowed
- ❑ Float height should not exceed 12 feet
- ❑ There must be an adult on floats where there are children.
- ❑ No one will be allowed to get on or off a float or entry once it has started down the parade route.

- ❑ No smoking, alcoholic beverages, or firearms will be allowed on any parade entry at any time before or during the parade.
- ❑ Any entry utilizing a live animal should have a person assigned for cleanup duties or if using horses they must be bagged no exceptions!
- ❑ Any entry utilizing a motor vehicle should have working tail lights
- ❑ Any motorized entry should not have excessive smoke
- ❑ All items on any entry should be secure to protect against participant tripping hazards or the hazard from falling off the entry into the spectators
- ❑ Drivers are required to have a valid driver's license and proof of insurance
- ❑ No participant should be allowed to move about the float during the parade
- ❑ Motorcycle clubs are not allowed to perform any type of stunts along the parade route – and only those in a riding club will be permitted.
- ❑ Flatbed Truck floats shall ensure participants on the float: do not sit with feet hanging over the sides, do not sit with back to the edges unless sides are walled, no more than 3-5 people standing on flatbed, handholds are in place for any standing riders, and no standing except toward the middle of the flatbed
- ❑ Pickup Truck floats shall ensure participants on the float: stand only if sides are walled to waist height, no sitting on walls, roof or hood of the truck.
- ❑ Ensure appropriate safety precautions are taken to protect against injury of participants or spectators